

Driver Application¹

Location Information (completed by Location)

Location: _____ City: _____

Requested By: _____ Date Requested: _____

Email: _____ Phone: _____

Driver Information (completed by Location)

Driver's Full Name: _____

Date of Birth: _____ If under 21, **do not submit**. No driving privileges are allowed for drivers under 21 years old.

Driver's License Number: _____ State of Issue: _____ If not issued in the United States, **do not submit**. A valid United States driver's license is required for all approvals.

Driver's Current Address: _____

Driver's Email: _____

Type of Authorization Requested (completed by Location)

- No Passengers² (code: No Passengers)
- Passengers in Any Motor Vehicle except Buses³. **Do not submit** unless driver has at least 3 years driving experience. (code: Passengers No Buses)
- Passengers in Any Motor Vehicle except School Buses. **Do not submit** unless driver has at least 5 years driving experience and a Commercial Driver's License with the P endorsement. (code: Passengers No School Buses)
- Passengers in Any Motor Vehicle. **Do not submit** unless driver has at least 5 years driving experience and a Commercial Driver's License with the P and S endorsements and valid medical certificate and S endorsement certification. (code: Passengers All Vehicles)

Driver History (completed by Driver)

1. How many years have you been licensed in the United States? _____
2. Have you had any "major motor vehicle violations"⁴ during the last seven years?
Yes / No If Yes, **do not submit**. No driving privileges are allowed for drivers with any major violations in the last 7 years.
3. Have you had any other motor vehicle violations, failure to respond suspensions, or at-fault accidents (collectively "minor motor vehicle violations") during the last three years?
Yes / No If Yes, provide date(s) and description(s) on a separate attachment. **Do not submit** if number of minor motor vehicle violations is over 3 or if years licensed is less than 3 and count is 1 or more or if years licensed is 3-4 and count is 2 or more.

I certify that all driver related information in this Driver Application is true and complete to the best of my knowledge.

Driver's Signature _____ Date _____

¹ This application is used for driver approvals. Driver approval is required for any driver that operates a location owned auto, rental car in the name of the Location, or uses the driver's own auto for location organized group transportation and as otherwise required by the Diocese Location. This application and required attachments must be faxed to 484-445-7112 or emailed to DriverAuthorizationsRCBM@PorterCurtis.com. The required attachments follow: (1) Motor Vehicle Report Authorization; (2) copy of driver's license and for school bus drivers only a valid medical certificate and S endorsement certification; (3) copy of signed Motor Vehicle Use Policy Acknowledgment; and (4) copy of passing Defensive Driver Training quiz.

² Select if passengers are strictly limited to employees or adult volunteers, unless exception is not allowed by the Location.

³ Bus means motor vehicle originally designed to transport 16 or more passengers, including the driver.

⁴ "Major motor vehicle violation" means any violation for: (1) Aggravated DWI; (2) Disobeying a police officer; (3) Driving a motor vehicle while in possession of a controlled drug(s); (4) Driving after license revocation or suspension; (5) Driving while under the influence of drugs or alcohol; (6) Failure to stop immediately after a crash; (7) Racing and/or reckless driving; or (8) School bus violation.