

## Motor Vehicle Report Authorization

LOCATION: \_\_\_\_\_ CITY: \_\_\_\_\_ (“Location”)

### PLEASE SELECT ONE:

I am a current employee or volunteer who works for the Location.

I am a prospective employee or volunteer who has received an employment or volunteer offer from the Location contingent upon the results of an acceptable Motor Vehicle Report.

As a precondition to performing certain driving duties for the Location, prospective drivers must give authorization, and provide all other necessary information to the Location, to conduct a Motor Vehicle Report (“MVR”) background check. Driving duties are prohibited if authorization to conduct a MVR check is not given.

I acknowledge receipt of the separate documents entitled DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents.

I further acknowledge receipt of a document entitled SUMMARY OF YOUR RIGHTS UNDER STATE LAW and certify that, if my state of residence is California, Connecticut, Maryland, Massachusetts, New Hampshire, New Jersey, New York, or Washington, I have read and understand the corresponding state FCRA Summary of Rights which was made available to me at the electronic link in the document.

I hereby authorize the obtaining of a “consumer report” in the form of a MVR at any time after receipt of this authorization and throughout my employment or volunteer placement, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, information service bureau, or insurance company to furnish any and all motor vehicle driving information requested by Asurint, P.O. Box 14730, Cleveland, OH 44114, 800-906-1674, [www.asurint.com](http://www.asurint.com). I agree that a facsimile (“fax”), electronic or photographic copy of this Authorization shall be as valid as the original.

I’m providing continuing consent to the Location to obtain a MVR in connection with my driving privileges at any time during my employment or volunteering with the Location, and this continuing consent will remain valid until I revoke this consent in writing or end my association with the Location.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Á

Former Name(s) and Dates Used: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## DISCLOSURE REGARDING BACKGROUND INVESTIGATION

LOCATION: \_\_\_\_\_ CITY: \_\_\_\_\_ (“Location”)

As a precondition to performing certain driving duties for the Location, the Location may obtain a Motor Vehicle Report (“MVR”) about you from a third party consumer reporting agency. This means that you will be the subject of a “consumer report” which may, in addition to your driving records, include your social security number and information about your medical history and criminal record.

You have the right, upon written request made within a reasonable time, to ask whether a consumer report has been run about you and to request a copy of your report. The MVR checks will be conducted by Asurint, P.O. Box 14730, Cleveland, OH 44114, 800-906-1674, [www.asurint.com](http://www.asurint.com). The scope of this disclosure is all-encompassing and allows the Location to obtain a MVR about you throughout the course of your employment or volunteer placement to the extent permitted by law.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Former Name(s) and Dates Used: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Para informacion en espanol, visite [www.ftc.gov/credit](http://www.ftc.gov/credit) o escribe a la FTC Consumer Response Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.*

### **A Summary of Your Rights Under the Fair Credit Reporting Act**

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to [www.ftc.gov/credit](http://www.ftc.gov/credit) or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identify theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days.In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See [www.ftc.gov/credit](http://www.ftc.gov/credit) for additional information.
- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See [www.ftc.gov/credit](http://www.ftc.gov/credit) for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need -- usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to [www.ftc.gov/credit](http://www.ftc.gov/credit).
- **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.ftc.gov/credit](http://www.ftc.gov/credit).

**States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:**

<b>TYPE OF BUSINESS:</b>	<b>CONTACT:</b>
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center - FCRA Washington, DC 20580 1-877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Consumer Help (FRCH) P O Box 1200 Minneapolis, MN 55480 Telephone: 888-851-1920 Website Address: <a href="http://www.federalreserveconsumerhelp.gov">www.federalreserveconsumerhelp.gov</a> Email Address: <a href="mailto:ConsumerHelp@FederalReserve.gov">ConsumerHelp@FederalReserve.gov</a>
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture

Office of Deputy Administrator - GIPSA  
Washington, DC 20250

202-720-7051

## SUMMARY OF YOUR RIGHTS UNDER STATE LAW

<b>State</b>	<b>State FCRA Summary of Rights Documents</b>	<b>Document Location</b>
California Applicants and Employees	Summary of Rights under the California Investigative Consumer Reporting Agencies Act (ICRAA)	<a href="#">California Summary of Applicant Rights Under ICRAA</a>
San Francisco, California Residents	San Francisco Fair Chance Ordinance	<a href="#">San Francisco Fair Chance Ordinance</a>
Connecticut Residents	State of Connecticut Statement of Rights of the Consumer	<a href="#">State of Connecticut Statement of Rights of the Consumer</a>
Maryland Residents	State of Maryland Consumer Credit Reporting Agencies Act	<a href="#">State of Maryland Consumer Credit Reporting Agencies Act</a>
Massachusetts Applicants and Employees	Information Concerning the Process in Correction of a Criminal Record; State of Massachusetts Statement of Rights of the Consumer	<a href="#">State of Massachusetts Statement of Rights of the Consumer</a>
New Hampshire Residents	State of New Hampshire Statement of Rights of the Consumer	<a href="#">State of New Hampshire Statement of Rights of the Consumer</a>
New Jersey Residents	A Summary of Rights under the NJ Fair Credit Reporting Act	<a href="#">A Summary of Rights under the NJ Fair Credit Reporting Act</a>
New York Residents	Article 23-A of the NY Correction Law	<a href="#">Article 23-A of the NY Correction Law</a>
Washington Residents	A Summary of Your Rights under the Washington FCRA	<a href="#">A Summary of Your Rights under the Washington FCRA</a>